

**Doris Todd Memorial Christian School (Grades K-5)**  
**Maui Christian Academy (Grades 6-8)**  
519 Baldwin Ave., Paia, Hawaii 96779  
(808) 579-9237 dtoffice@maui.net

## **APPLICATION PROCEDURE**

### **Application and Fee**

Complete both sides of the application. Please sign the form and return it to the school with the application fee. \* Please submit copies of your child's last report card and achievement testing scores with your completed application.

### **Release Forms**

Complete, sign and send these enclosed forms to the student's present school:

- **Consent for Release of Information**
- **Consent for Release of Teacher Reference**

### **Testing Appointment**

The school office will contact you to arrange an appointment for testing. Students applying for Kindergarten are given a readiness test and students applying for grades 1-8 are given a placement test. Students must score at or above grade level.

You will receive an Enrollment Packet and related information on the day of your testing appointment. Please review this information prior to your Parent Interview.
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### **Parent Interview**

The school office will contact you to schedule an appointment for a Parent Interview. You will be able to discuss your child's test results at that time. Please bring your Enrollment Packet to this interview.

**Parents of children entering Kindergarten and Preschool must bring their child's official state birth certificate to the Parent Interview.**

\*Application and Registration fees are non-refundable and non-transferable.